



Wilson Street Kindergarten Inc.

**2018 Statement of Fees and Charges**

**Three year old kindergarten**

**Orange, Yellow and Purple Groups - Hours: 6 hours per week**

	Fees	Other charges	Total
Enrolment Application Fee	\$0	\$25	\$25
Enrolment Acceptance Deposit (EAD)	\$200		\$200
Term 1	\$525	\$100 Working Bee Levy <sup>2</sup>	\$625
Term 2	\$525	\$0	\$525
Term 3	\$525	\$0	\$525
Term 4	\$525 less \$200 EAD <sup>1</sup>		\$325
<b>Total</b>	<b>\$2,100</b>	<b>\$125</b>	<b>\$2,225</b>

<sup>1</sup> See below for an explanation of how the Enrolment Acceptance Deposit is retained and applied.

<sup>2</sup> See below for an explanation of how the Working Bee Levy may be refunded.

**3 Year Old Bush Kinder Gold Group – Hours 2 ¾ per week**

	Fees	Other charges	Total
Semester 1 (Term 1)	\$195	\$0	\$195
Semester 1 (Term 2)	\$195	\$0	\$195
Semester 2 (Term 3)	\$195	\$0	\$195
Semester 2 (Term 4)	\$195	\$0	\$195

**As the opportunity to attend Gold Group is offered for either semester 1 (terms 1 and 2), or semester 2 (terms 3 and 4), the fees are applicable only for the semester that your child attends.**

**Enrolment Acceptance Deposit**

Parents/guardians are required to pay an Enrolment Acceptance Deposit (EAD) of \$200 to secure a child’s place in the program, payable at the time of acceptance of the place. The EAD is retained by the kindergarten and will be applied as part payment of the term 4 fees in the year of the child’s attendance. If a child who has accepted a place that has been offered does not commence kinder in the proposed year of attendance or withdraws before the commencement of term 4 in the year of attendance, the Enrolment Acceptance Deposit will be retained by the centre.

## **Payment of fees**

Families will receive invoices for term fees in accordance with the following timeframes. Fees must be paid by the due dates which are two weeks from the dates of the invoices.

Term 1: Invoice will be issued on 1 October in the year of offer, prior to commencement. Fees are payable by 15 October.

For the remaining terms, fees are sent out in the year of attendance:

Term 2: Invoice issued on 1 March and fees payable by 15 March.

Term 3: Invoice issued 1 June and fees payable by 15 June

Term 4: Invoice issued 1 September and payable by 15 September

## **Early Start Kindergarten fee subsidy**

Three-year-old Aboriginal and Torres Strait Islander children and children known to Child Protection are eligible to attend a funded early childhood program that is planned and delivered by a qualified early childhood teacher free of charge. The service receives funding for children who meet the eligibility criteria. Contact the kindergarten for further information.

## **Children turning three during the year**

Kindergarten places are offered for the entire year, so full payment prior to the commencement of Term 1 is required if a place is to be reserved for a child in the three-year-old kindergarten program. Children can only commence the program when they have turned three. Children may (at the parent's/guardian's discretion) attend Wilson Street Kindergarten before they have turned three in the following circumstances:

- For relevant social and transition/welcoming events run by Wilson Street Kindergarten; and
- official photograph sessions.

## **Working Bee Levy**

A refundable Working Bee Levy is payable by all families. The Working Bee Levy is refunded provided a family member participates in one working bee per year. Only one Working Bee Levy is payable per family. Refer to the *Kinder's Fee Information for Families* for further information.

## **Late payment penalty**

If fees are not received by the due date a late payment penalty may be implemented unless prior arrangement has been made with the Fee Treasurer. Currently the penalty is \$20 per term.

## **Late collection charge**

The Committee of Management reserves the right to implement a late collection charge when:

- The parent/guardian is between 15 and 30 minutes late in collecting their child. The fees will be \$5 for every ten minutes, or part thereof, from the conclusion of the session.
- The parent/guardian is over 30 minutes late in collecting their child. The fee will be \$5 for every ten minutes, or part thereof, for the first 30 minutes from the conclusion of the session and then \$10 for every five minutes or part thereof, after that.

## **Withdrawal of a kindergarten place**

Kindergarten places are offered for the entire year, however the Committee understands that a family's circumstances may change during that time. Written notice of withdrawal of a child from the kindergarten program is required a full term prior to the date of withdrawal. If a full term's notice is not possible, the following term's fees are payable in place of the notice requirement. Notice should be given to both the Operations Manager and the relevant Enrolment Officer, via email to: [enrolments@wilsonstreetkinder.com.au](mailto:enrolments@wilsonstreetkinder.com.au) and [wsk@wilsonstreetkinder.com.au](mailto:wsk@wilsonstreetkinder.com.au)