

## 2023 Statement of Fees and Charges

### 4YO Kindergarten

#### Green Group - Hours: 15 hours per week

	Fees	Other charges	Total	Families eligible for the Kindergarten Fee Subsidy			Invoice Date	Fees Due
				Fees	Other charges	Total		
Enrolment Application Fee		\$30	\$30		\$30	\$30		
Enrolment Acceptance Deposit (EAD)	\$200		\$200	\$0		\$0		
Term 1	\$770	\$125 Working Bee Levy	\$895	\$0	\$125 Working Bee Levy	\$125	21 Oct 2022	4 Nov 2022
Term 2	\$770		\$770	\$0		\$0	14 Feb	28 March
Term 3	\$770		\$770	\$0		\$0	9 May	23 May
Term 4	\$770 less \$200 EAD		\$570	\$0		\$0	8 Aug	22 Aug
<b>Total</b>	<b>\$3080</b>	<b>\$155</b>	<b>\$3235</b>	<b>\$0</b>	<b>\$155</b>	<b>\$155</b>		

#### Red and Blue Groups – Hours: 18.5 hours per week

	Fees	Other charges	Total	Families eligible for the Kindergarten Fee Subsidy			Invoice Date	Fees Due
				Fees	Other charges	Total		
Enrolment Application Fee		\$30	\$30		\$30	\$30		
Enrolment Acceptance Deposit (EAD)	\$200		\$200	\$200		\$200		
Term 1	\$1200	\$125 Working Bee Levy	\$1325	\$430	\$125 Working Bee Levy	\$555	21 Oct 2022	4 Nov 2022
Term 2	\$1200		\$1200	\$430		\$430	14 Feb	23 March
Term 3	\$1200		\$1200	\$430		\$430	9 May	23 May
Term 4	\$1200 less \$200 EAD		\$1000	\$230		\$430	8 Aug	22 Aug
<b>Total</b>	<b>\$4800</b>	<b>\$155</b>	<b>\$4955</b>	<b>\$1720</b>	<b>\$155</b>	<b>\$1875</b>		

#### **Working Bee Levy**

A refundable Working Bee Levy is payable by all families. The Working Bee Levy is refunded provided a family member participates in a working bee. Only one Working Bee Levy is payable per family.

### **Payment of fees**

Invoices will be issued as above and must be paid by the due date.

### **Late Payment Penalty**

If fees are not received by the due date a late payment penalty may be implemented unless prior arrangement has been made with the Fee Manager at the Kindergarten. The current penalty is \$20 per term.

### **Enrolment Acceptance Deposit**

Parents/guardians are required to pay the fee deposit on offer of a place. This payment is retained and deducted from Term 4 fees. Payment will secure the child's place in the four-year-old kindergarten program. Children/families experiencing vulnerability and/or disadvantage and families eligible for the Kindergarten Fee Subsidy (see below) are not required to pay the deposit. Families experiencing hardship should discuss any difficulties with the service.

### **Kindergarten Fee Subsidy**

Families enrolled in Green Group who are eligible for the Kindergarten Fee Subsidy, are not required to pay the Enrolment Acceptance Deposit if a copy of supporting documentation can be provided at the time of offer. Otherwise, the deposit will be refunded once supporting documentation is provided. Families enrolled in Red and Blue group are required to pay the \$200 Enrolment Acceptance Deposit to accept their place.

***Please note: As Red and Blue Groups are offered for 18.5 hours, and government funding is only provided for 15 hours, the difference in fees is still payable by Kindergarten Fee Subsidy eligible families. In 2023, this amount is \$430 per term.***

### **Late Collection Charge**

The Committee of Management reserves the right to implement a late collection charge when:

- The parent/guardian is between 15 and 30 minutes late in collecting their child - the fee will be \$5 for every ten minutes from the conclusion of the session.
- The parent/guardian is over 30 minutes late in collecting their child - the fee will be \$5 for every ten minutes for the first 30 minutes from the conclusion of the session and then \$10 for every five minutes after that.

### **Group Request change fee**

A non-refundable fee of \$25 payable on request to switch groups.

### **Withdrawal of a kindergarten place**

Kindergarten places are offered for the entire year, however the Committee understands that a family's circumstances may change during that year. Written notice of withdrawal of a child from the kindergarten program is required a full term prior to the date of withdrawal. If a full term's notice is not possible, the following term's fees are payable in place of the notice requirement. Notice should be given to both the Operations Manager and Fee and Enrolment Manager, via email to: [wsk@wilsonstreetkinder.com.au](mailto:wsk@wilsonstreetkinder.com.au) and [enrolments@wilsonstreetkinder.com.au](mailto:enrolments@wilsonstreetkinder.com.au)

*Should the situation arise where multiple vacancies exist across a year level, irrespective of which group, as vacant positions are refilled with an incoming family, any applicable refunds will be applied to exiting families in the order of date of withdrawal.*