

## 2024 Statement of Fees and Charges

**3YO Yellow Group** - Hours: 15 hours funded + 3.5 hours non-funded

	Fees	Other	Family Contribution	Total	Invoice Sent	Invoice Due
Enrolment Application Fee		\$40		\$40		
Enrolment Acceptance Deposit (EAD)	\$150			\$150	26th June 2023	3rd July 2023
Term 1	\$455	Ground & Maintenance Levy \$125	Family Contribution \$430	\$1010	20th Oct 2023	3rd Nov 2023
Term2	\$455			\$455	16th Feb 2024	1st March 2024
Term 3	\$455			\$455	7th May 2024	21st May 2024
Term 4	\$455 -\$150 EAD (refundable)			\$305	6th Aug 2024	20th Aug 2024
<b>Total</b>	\$1,820	\$165	\$430	\$2,415		

**3/4YO Green Group** - Hours: 15 hours funded

	Fees	Other	Family Contribution	Total	Invoice Sent	Invoice Due
<b>Enrolment Application Fee</b>		\$40		<b>\$40</b>		
<b>Enrolment Acceptance Deposit (EAD)</b>	\$150			<b>\$150</b>	26th June 2023	3rd July 2023
<b>Term 1</b>	\$0	Ground & Maintenance Levy \$125	Family Contribution \$430	<b>\$555</b>	20th Oct 2023	3rd Nov 2023
<b>Term2</b>	\$0			<b>\$0</b>	16th Feb 2024	1st March 2024
<b>Term 3</b>	\$0			<b>\$0</b>	7th May 2024	21st May 2024
<b>Term 4</b>	\$0 -\$150 EAD			<b>-\$150</b>	6th Aug 2024	20th Aug 2024
<b>Total</b>	\$0	\$165	\$430	<b>\$595</b>		

**4YO Blue Group** - Hours: 15 hours funded + 3.5 hours non-funded

	Fees	Other	Family Contribution	Total	Invoice Sent	Invoice Due
<b>Enrolment Application Fee</b>		\$40		<b>\$40</b>		
<b>Enrolment Acceptance Deposit (EAD)</b>	\$150			<b>\$150</b>	26th June 2023	3rd July 2023
<b>Term 1</b>	\$455	Ground & Maintenance Levy \$125	Family Contribution \$430	<b>\$1010</b>	20th Oct 2023	3rd Nov 2023
<b>Term2</b>	\$455			<b>\$455</b>	16th Feb 2024	1st March 2024
<b>Term 3</b>	\$455			<b>\$455</b>	7th May 2024	21st May 2024
<b>Term 4</b>	\$455 -\$150 EAD			<b>\$455</b> <b>-\$150</b>	6th Aug 2024	20th Aug 2024
<b>Total</b>	\$1820	\$165	\$430	<b>\$2415</b>		

**4YO Red Group - Hours: 15 hours funded & 7.5 hours non-funded**

	Fees	Other	Family Contribution	Total	Invoice Sent	Invoice Due
<b>Enrolment Application Fee</b>		\$40		<b>\$40</b>		
<b>Enrolment Acceptance Deposit (EAD)</b>	\$150			<b>\$150</b>	26th June 2023	3rd July 2023
<b>Term 1</b>	\$1100	Ground & Maintenance Levy \$125	Family Contribution \$430	<b>\$1655</b>	20th Oct 2023	3rd Nov 2023
<b>Term2</b>	\$1100			<b>\$1100</b>	16th Feb 2024	1st March 2024
<b>Term 3</b>	\$1100			<b>\$1100</b>	7th May 2024	21st May 2024
<b>Term 4</b>	\$1100 -\$150 EAD			<b>\$1100</b> <b>-\$150</b>	6th Aug 2024	20th Aug 2024
<b>Total</b>	\$4,400	\$165	\$430	<b>\$4,995</b>		

**Withdrawal of a kindergarten place**

Wilson Street Kindergarten will not refund any fees should you choose to withdraw your child from the program after accepting a place. However, we understand that families circumstances can change. Please provide written notice to the Operations Manager and Enrolment Manager with your reasons for withdrawing your child. It will then be at the discretion of the kindergarten whether any fees will be refunded. Families who enrol their child to a group above 15 hours are committing to a full year of this program; it is not an opt in/ opt out system.

**Absent or on holidays during non-funded hours**

Wilson Street Kindergarten is a not-for-profit kindergarten that relies on the payment of fees and enrolments. Upon accepting a place in one of our programs, it is expected that the child will attend and pay for all the hours in the program for the duration of the year. If families choose to go on holiday, or your child is sick/ absent, you will not be refunded for the hours missed. Special circumstances will be reviewed on a case-by-case basis by the kindergarten.

**Enrolment Acceptance Deposit (EAD)**

Families are required to pay the EAD upon accepting an offer for a place in one of our 3 or 4-year-old programs. The EAD will be retained by the kindergarten and offered for refund during Term 4. Families who do not commence in 2024 at Wilson Street Kindergarten will not be refunded their EAD. The EAD is payable per child.

### **Payment of fees**

Invoices will be issued per the above dates. Families are provided 14 days to make payment. Any late payments after the due date will incur a \$25 late fee (unless arrangements have been made with the Enrolment & Fee Manager prior to the due date of the invoice).

### **Late payment fee**

If fees are not received by the invoice due date, a late payment fee will apply. Please contact our Enrolment & Fee Manager should you need to make other arrangements prior to the due date of the invoice. The late payment fee is \$25 per fortnight after invoice due date.

### **Group request change fee**

A non-refundable fee of \$25 is payable on request to swap group.

### **Ground & Maintenance Levy (Working Bee Levy)**

A refundable ground and maintenance levy is payable by all families. The levy is refundable upon request should a family member participate in one of our 4 working bees held throughout the year. One working bee levy refundable per family. Multiple children enrolled in the same year will be invoiced for one levy per family.

### **Late collection charge**

The Committee of Management reserves the right to implement a late collection charge when:

- The parent/guardian is between 15 and 30 minutes late in collecting their child - the fees will be \$5 for every ten minutes from the conclusion of the session.
- The parent/guardian is over 30 minutes late in collecting their child - the fee will be \$5 for every ten minutes for the first 30 minutes from the conclusion of the session and then \$10 for every five minutes after that.

### **Early Start Kindergarten**

To be eligible, your child must be 3 by 30 April in the year they start kindergarten, and:

- from a refugee or asylum seeker background, or
- identify as Aboriginal or Torres Strait Islander, or
- your family has had contact with child protection.

Children can also access free or low cost Four-Year-Old Kindergarten through the Early Start Kindergarten Extension Grant. For more information, please visit <https://www.vic.gov.au/early-start-kindergarten> or contact our Operational Manager.

### **Children turning three during year of enrolment**

If your child turns 3 within 3 weeks of starting Term 1, your child's place will be held, and your child can attend after they turn 3. Children may (at the parent/guardian's discretion) attend Wilson Street Kindergarten before they have turned three in the following circumstances:

- for relevant social and transition/welcoming events run by Wilson Street Kindergarten
- official photography sessions.