



Wilson Street Kindergarten Inc.

## **BUSH KINDER AND EXCURSION DOG AWARENESS POLICY**

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**NQS: Quality Area 2**

### **PURPOSE**

This policy aims to clearly define:

- Procedures for dealing with dogs off-leash which may enter the Bush Kinder space or an area where an excursion is being held.
- Guidelines for dealing with an angry or threatening dog and/or a dog in attack mode.
- The appropriate medical response to dog bites.
- A framework for the appropriate education and training of children, staff, parents and children on how to live safely with dogs.

### **POLICY STATEMENT**

#### **1. VALUES**

**Wilson Street Kindergarten** is committed to:

- Providing a safe and healthy environment for children and staff participating in the Bush Kinder program and excursions.
- Being respectful of the community space that the Bush Kinder or excursion site offers, including an awareness of dogs being walked off-leash in the area.
- Facilitating appropriate communication and education to staff and parents to minimise the risk of injury of a dog bite to children and staff during Bush Kinder.

#### **2. SCOPE**

This policy applies to children, parents, staff, committee members, authorised persons, volunteers and students on placement working at Wilson Street Kindergarten.

#### **3. BACKGROUND AND LEGISLATION**

Wilson Street Kindergarten's Bush Kinder program is conducted in a community park in which dogs are required to be walked on leads. Regular walks and excursions into the community and public spaces is also part of the curriculum. It is important that children, staff and parents are aware of the recommended behaviour around dogs and that appropriate communication and training is undertaken to minimise the risk of dog attack injury.

Relevant legislation includes but is not limited to:

- *Education and Care Services National Regulations 2011*
- *Education and Care Services National Law 2010*
- National Quality Standard
- Occupational Health and Safety Act 2004
- Occupational Health and Safety Regulations 2007

#### **4. DEFINITIONS**

**Safe behaviour around dogs:** The following procedure has been put together with consultation of the Department of Environment and Primary Industries 'Living Safely With Dogs' program and expert advice from dog training experts who have worked with the kindergarten children:

- Always supervise children around dogs.
- If you are unable to supervise children around dogs, even for a short time, separate the children from the dogs.

- Never approach a strange dog.
- When approaching dogs, ALWAYS:
  - ASK the permission of the owner.
  - Let the dog smell the back of your hand first.
  - Pat dogs gently and calmly under his/her chin.
  - Do not pat a dog on its head.
- Stand still if a dog approaches (don't make direct eye contact, hands in fists by your side with thumbs on the inside).
- Never intervene between dogs that are fighting.
- Never disturb a dog that is eating or sleeping.

## 5. SOURCES AND RELATED POLICIES

**Better Health Channel Website: Child Safety 'Children & Animals'**, Victorian Department of Environment and Primary Industries 'Living Safely With Dogs' Education Program.

### Kindergarten policies

- Excursion & Regular Outing Policy
- Bush Kinder Delivery & Collection of Children Policy (Bush Kinder Specific)
- Bush Kinder Extreme Weather Policy (Bush Kinder Specific)
- Bush Kinder Emergency Evacuation (Bush Kinder Specific)
- Bush Kinder Snake and Spider Awareness Policy (Bush Kinder Specific)
- Bush Kinder Protective Clothing Policy (Bush Kinder Specific)
- Occupational Health & Safety Policy
- Incident, Illness, Trauma & Illness Policy
- Clothing Policy
- Sun Protection Policy
- Water Safety Policy
- Supervision of Children Policy
- Learning through Play Policy
- Learning Spaces Policy
- Child Safe Environment Policy

## PROCEDURES

### General

The Committee is responsible for:

- Running a 'Living Safely With Dogs' education session for each of the kinder groups, parents and staff. Particular attention in the session is given to recognising the warning signs given by dogs, the correct way to approach a dog, and what to do if approached by an aggressive dog.
- Supplying a First Aid Kit on-site at Bush Kinder, and on excursions, so first aid can be administered in response to dog bites, or for any other purpose.
- Encouraging parents, through this policy, to practice safe dog behaviours at home and to teach children, on an ongoing basis, how to behave around dogs to minimise risk of dog bites.
- Ensuring staff are appropriately educated on procedures in the event of an aggressive or threatening dog at the Bush Kinder site and in the event of a dog attack.
- Following all procedures as set out in the Incident, Illness, Trauma & Illness Policy (including notice of notifiable incidents, appropriate record keeping in the event of an incident, maintain first aid kit, etc.).

Staff are responsible for:

- Continually educating children on the appropriate behaviours around dogs, including recognising warning signs, the correct way to approach a dog, and what to do if approached by an aggressive dog.
- Ensure Bush Kinder Base is set in a 'dogs on leash' area of the park.
- Administering first aid in the event of a dog attack.
- Following procedures in the event of a dog in attack mode.
- Ensuring incidents are reported in log.
- Ensuring children wash their hands if they touch a dog.

- Carrying out the following specific procedures in the event of one of the following incidents occurring:
  - i. *If an off-leash dog off leash enters the Bush Kinder or Excursion site:*
    - Remind children to stand still and not to touch or encourage the dog or make any sudden movements.
    - Locate the owner if possible and encourage the owner to move the dog away the Bush Kinder site and put the dog on a lead.
  - ii. *If an aggressive and threatening dog enters the Bush Kinder or Excursion Site:*
    - Remind children to keep quiet and still, look down (no eye-contact with dog), and put arms by sides with hands in fists with thumbs on the inside.
    - Encourage children to keep calm and not run.
    - Wait until the dog leaves the area before resuming activities.
    - Locate the owner if possible and encourage the owner to put the dog on a lead and move the dog away from the site.
  - iii. *If a dog attacks a child:*
    - Staff to follow current first aid practice. This practice will be informed by up to date Level 2 First Aid Training.
    - Staff to follow procedures as set out in Incident, Illness, Trauma & Illness Policy, including contacting parent, calling ambulance, logging incidents, etc..

Parents are responsible for:

- Practising safe dog behaviours at home and outside of the kinder.
- Teaching children on an ongoing basis how to behave around dogs to minimise risk of dog bites.
- If possible, attending the 'Living Safely With Dogs' education session as provided by the committee for children, parents and staff.
- Collecting their child as soon as possible when notified of an incident or medical emergency involving their child (such as a dog bite).
- Reading and being familiar with the policy.
- Bringing relevant issues to the attention of both staff and committee.

## EVALUATION

In order to assess whether the policy has achieved the values and purposes the proprietor (committee) will:

- Seek feedback regarding this policy and its implementation with parents of children participating in the Bush Kinder program and excursions. This can be facilitated through discussions and the annual parent survey.
- Ask staff to share their experiences and observations in relation to the effectiveness of this policy.
- Regularly review the policy and centre practices to ensure they are compliant with any new legislation, research or best practice procedures.

## ATTACHMENTS

Nil

## AUTHORISATION

Endorsed by the Wilson Street Kindergarten Committee of Management on 21<sup>st</sup> Sept 2017

**REVIEW DATE**      TERM 3, 2019